



# Veterinary Nurse (Community Outreach Programme)

## About Soi Dog Foundation:

Soi Dog Foundation is the largest animal welfare organisation in Asia dedicated to helping stray dogs and cats. Soi Dog Foundation sterilises, vaccinates, administers medical treatment, shelters, promotes adoption of stray dogs and cats in Thailand, and runs education programmes on animal welfare. Soi Dog Foundation is also actively working to end South East Asia's dog meat trade, and is expanding within South East Asia, having recently opened an operation in Vietnam.

Soi Dog's Mission Statement is: **"To improve the welfare of dogs and cats in Asia, resulting in better lives for both the animal and human communities, to create a society without homeless animals, and to ultimately end animal cruelty"**. Its core values are compassion, honesty, integrity and transparency.

For more information, please visit [www.soidog.org](http://www.soidog.org)

## JOB DESCRIPTION

**Job Title and Summary:** The Veterinary Nurse performs patient care duties across various locations within the Phuket community; it is not a shelter-based role. In addition to basic veterinary knowledge, the Veterinary Nurse must have effective communication skills and enjoy working with animals and people.

Veterinary Nurse assists the Community Outreach Programme Manager and Team in the care of animals in need. Animal Veterinary Nurse performs an initial evaluation of the animal's condition, cleans and dresses wounds, checks vital statistics, collects blood samples etc and administers medication. He /she must be patient and possess problem-solving skills.

Veterinary Nurse is also responsible for stocking supplies, instruments and equipment ensuring that is in good working order. He/she also educates and offers advice to owners, feeders and carers of animals with the objective of improving the welfare of the animal(s) and preventing and alleviating suffering.

### Key Responsibilities:

#### Essential Job Duties

- Administering drugs and injections following instructions from a veterinarian
- Calculating medicine dosages
- Undertaking diagnostic tests
- Administering immunizations
- Administering first aid to animals
- Recognising and responding to emergencies
- Holding and monitoring animals during examination.
- Grooming animals when needed
- Humane animal restraint during procedures and examinations
- Performs wound care/ wound dressing
- Monitors animals for any change, different from normal
- Educating the community on animal welfare and caring for animal
- Communicating effectively with other departments within the Foundation
- Assists and performs record keeping
- Distributing educational material
- Carrying out capturing/ trapping of animals

- Cleaning and maintaining instruments and equipment
- Represents Soi Dog Foundation in a positive way to the public
- As part of the Soi Dog team, is available to help as needed, even with tasks that are outside of the job description

**Department and Supervisor:** Community Outreach Programme and Reports to Community Outreach Programme Manager

**Skills and Qualifications:**

- This person should enjoy working with animals
- Be able to lift 20kg, and work in a fast paced environment.
- Ability to drive a manual truck and holding a valid driver's licence is an advantage.
- A veterinary nursing bachelor's degree and prior experience in veterinary nursing is essential.
- Basic English language knowledge is essential.

**Location:** Soi Dog Foundation's shelter in Mai Khao, Phuket and across various locations within the Phuket community, it is not a shelter-base role.

**Type of Employment:** Full-time position. Upon hiring, all new employees will be subject to a 90 day probationary period during which time employment may be terminated as determined by management. All aforementioned requirements are subject to change by the employer at any time.

**Benefits:**

- Five-day work a week 08:00-17:00 with two days off. (May be required to work weekend or flexible time depending on their duties as directed by their Head of Department.)
- 19 annual holidays (including Thai National Holidays 13 days) rising to 25 days with year of service
- Annual Salary Adjustment
- Annual Service bonus
- Social Security
- Provident Fund
- Uniform

**Soi Dog is an equal opportunities employer and does not discriminate on the basis of age, sex, sexuality, religion or disability. Soi Dog Foundation does give preference to Thai candidates for jobs in Thailand.**

**HOW TO APPLY**

Please send your CV together with a covering letter **in ENGLISH** detailing why you think you would be appropriate for this role, to [hr@soidog.org](mailto:hr@soidog.org)

Short-listed candidates will be notified by email.